

**Minutes
NAAE Board of Directors
Meeting
January 12, 2026**

The NAAE Board of Directors conducted a board of directors meeting virtually on January 12, 2026. Board members in attendance included: Cameron Dale (OK), President; Kyle Stapleton (ID), President-Elect; Sharon Metzger (AZ), Region I Vice President; Lauren Emerson (LA), Region II Vice President; Paul Aarsvold (MN), Region III Vice President; John Hammond (KY), Region IV Vice President; Nelson McCracken (GA), Region V Vice President; Darla Romberger (PA), Region VI Vice President; Bill Newsom (TN), Past President; and Alissa Smith (KY), NAAE Chief Executive Officer.

The minutes of the meeting are as follows:

1. **Call to Order** –President Cameron Dale called the board meeting to order at 6:31 p.m. Eastern time on Monday, January 12, 2026.
2. **Review and Approve Agenda** – Bill Newsom moved, Paul Aarsvold seconded, to approve the agenda with flexibility. Motion carried.
3. **Review and Approve Minutes** – Darla Romberger moved, Kyle Stapleton seconded, to approve the following minutes of the meeting: NAAE Board Meeting-November 11, 2025; NAAE Board Meeting-December 7 and 11, 2025; NAAE Convention Sessions-December 9-11, 2025; and NAAE Board Meeting-December 18, 2025. Motion carried.
4. **CEO Report** – Alissa Smith presented the CEO report of what has been occurring with staff and in the office since NAAE Convention. Alissa reported the staff will have their All-In Meeting this week and are working on finalizing the Annual Report.
5. **Membership Report** – Alissa Smith shared the updated NAAE Membership numbers and discussed strategy moving forward regarding communication to states about the membership dues increase.
6. **NAAE Representatives to AERO Groups** – Paul and Cameron reported they will be traveling to Indianapolis at the beginning of February for their Board meetings and will provide an update after those meetings.
7. **NAAE Committees** – Alissa Smith shared membership committee rosters and opening for the committees and also shared strategy for the upcoming committee meetings.
8. **New/Old Business** – no new or old business was discussed.

9. **Adjournment** – With no further business to be transacted at this time, Kyle Stapleton moved, Bill Newsom seconded, to adjourn the meeting. The meeting adjourned at 7:50 p.m. Eastern time.