

Minutes
NAAE Board of Directors Conference Call
October 7, 2019

The NAAE Board of Directors conducted a board conference call meeting on October 7, 2019. Board members in attendance included: Jason Kemp (TN), President; Parker Bane (IL), President Elect; Chad Massar (MT), Region I Vice President; Todd Thomas (CO), Region II Vice President; Mary Hoffmann (MN), Region III Vice President; Deanna Thies (MO), Region IV Vice President; Stan Scurlock (FL), Region V Vice President; Sherisa Nailor (PA), Region VI Vice President; and Wm. Jay Jackman (KY), NAAE Executive Director. Alissa Smith (KY), Associate Executive Director, also joined the conference call.

The minutes of the meeting are as follows:

- 1. Call to Order** — President Jason Kemp called the meeting to order at 6:05 p.m. and welcomed everyone to the meeting.
- 2. Roll Call** — Jason Kemp reported that all board members and Alissa Smith were present.
- 3. Authorization to Negotiate Office Space Lease** — Jay Jackman presented potential office space for NAAE at One Paragon Centre in Lexington, Kentucky (3,031 rentable square feet of space located at 2525 Harrodsburg Road, Suite 200). Todd Thomas moved, Chad Massar seconded, to authorize the executive director to negotiate an office space lease for NAAE at no more than \$60,000 per year or a total of \$300,000 for a five-year lease; the motion carried.
- 4. Adjournment** — With no further official business to be transacted, President Jason Kemp adjourned the meeting at 6:28 p.m.