

**Minutes**  
**NAAE Board of Directors Virtual Meeting**  
**August 3, 2020**

The NAAE Board of Directors conducted a virtual meeting via video conference on August 3, 2020. Board members in attendance included: Parker Bane (IL), President; Sherisa Nailor (PA), President Elect; Eric Tilleman (MT), Region I Vice President; Mary Hoffmann (MN), Region III Vice President; Deanna Thies (MO), Region IV Vice President; Stan Scurlock (FL), Region V Vice President; Dr. Robin McLean (NJ), Region VI Vice President; and Wm. Jay Jackman (KY), NAAE Executive Director. NAAE Associate Executive Director, Alissa Smith (KY), was also present.

The minutes of the meeting are as follows:

1. **Call to Order**—President Parker Bane called the meeting to order at 5:07 pm Eastern time and welcomed everyone to the meeting.
2. **Approval of the Agenda**—Sherisa Nailor moved, Robin McLean seconded, to approve the agenda of this virtual meeting with flexibility; the motion carried.
3. **Approval of May 11, 2020 Board of Directors Virtual Meeting Minutes**—Sherisa Nailor moved, Eric Tilleman seconded, to approve the minutes of the May 11, 2020 NAAE Board of Directors virtual meeting; the motion carried.
4. **Approval of 2020 NAAE Award Recipients**—Alissa Smith presented the results of the evaluation of the 2020 NAAE awards applications. Mary Hoffmann moved, Robin McLean seconded, to approve the list of the 2020 NAAE Award Recipients; the motion carried.
5. **Approval of 2020 NAAE Scholarship Recipients**—Alissa Smith presented the results of the evaluation of the 2020 NAAE scholarship applications. Robin McLean moved, Stan Scurlock seconded, to approve the list of the 2020 NAAE Scholarship Recipients (20 scholarships at \$1,500 each); the motion carried.
6. **Converting the 2020 NAAE Convention to a Virtual Meeting**—The directors discussed moving the 2020 NAAE Convention from a face-to-face meeting in Nashville to a virtual meeting due to the inability to conduct a large national meeting face-to-face given the continuing presence of the COVID-19 virus. After phone call discussion on August 6, 2020, Mary Hoffmann moved, Sherisa Nailor seconded, to set the revised registration rates as follows:

NAAE Student Advance	\$65
NAAE Student Regular (after October 23)	\$75
NAAE Member Advance	\$225
NAAE Member Regular (after October 23)	\$275

The motion carried.
7. **Executive Session – NAAE CEO Candidate Interview Process**—Parker Bane called the directors into executive session at 6:22 pm Eastern time for the purpose of discussing the interview process for the NAAE CEO candidates.
8. **Adjournment**—With no further official business to be transacted, NAAE President Parker Bane adjourned the meeting at 6:40 pm Eastern time.