Minutes
NAAE Board of Directors Virtual Meeting
September 17, 2020

The NAAE Board of Directors conducted a virtual meeting via video conference on September 17, 2020. Board members in attendance included: Parker Bane (IL), President; Sherisa Nailor (PA), President Elect; Eric Tilleman (MT), Region I Vice President; Todd Thomas (CO), Region II Vice President; Mary Hoffmann (MN), Region III Vice President; Deanna Thies (MO), Region IV Vice President; Stan Scurlock (FL), Region V Vice President; Dr. Robin McLean (NJ), Region VI Vice President; and Wm. Jay Jackman (KY), NAAE Executive Director. NAAE Associate Executive Director, Alissa Smith (KY), was also present.

The minutes of the meeting are as follows:

1. Call to Order—President Parker Bane called the meeting to order at 5:01 pm Eastern time and welcomed everyone to the meeting.

2. Approval of the Agenda—By consensus, the directors approved the agenda of this virtual meeting with flexibility.

3. Organization of NAAE as a Kentucky Corporation—Following a discussion of the challenges in conducting a virtual annual meeting of the members of NAAE given that NAAE is a California non-profit corporation, Sherisa Nailor moved, Robin McLean seconded, to establish a new non-profit corporation for NAAE in the Commonwealth of Kentucky and to then merge the existing California corporation for NAAE with the new NAAE corporation in Kentucky; by roll call vote the motion carried unanimously.

4. Formal Hiring of NEW CEO—Mary Hoffmann moved, Todd Thomas seconded, to hire Alissa Smith as the NAAE Chief Executive Officer (CEO) to begin October 1, 2020; by roll call vote the motion carried unanimously.

5. Adjournment—With no further official business to be transacted, Eric Tilleman moved, Mary Hoffmann seconded, to adjourn the meeting; by voice vote the motion carried. NAAE President Parker Bane adjourned the meeting at 5:13 pm Eastern time.