



NAAE Teacher Mentor Award Application

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Purpose of the NAAE Teacher Mentor Award Program

NAAE and other agricultural education-related organizations have identified the agriculture teacher shortage as the most challenging issue facing the agricultural education profession. Many agricultural education teacher positions go unfilled every year because local school administrators cannot find qualified persons to apply for the positions. School districts that desire to open new agricultural education programs have a difficult time doing so because often they cannot find a teacher for the new program. The NAAE Teacher Mentor Award Program is one initiative to address the teacher shortage issue. Specifically, the recognition program will address teacher retention. Statistics indicate that a large proportion of classroom teachers leave the teaching profession within their first five years of teaching. Beginning teachers are in desperate need of leadership and guidance during their induction years.

If you ask agriculture teachers what motivated them to enter and stay in the teaching profession, predominately they will attribute their decision to another agriculture teacher who encouraged them. Many state agricultural education associations have recognized the importance of positive relationships between beginning and experienced teachers by creating formal organizational structures to connect beginning and experienced teachers. The **NAAE Teacher Mentor Award** was developed to recognize individuals who have answered the call to mentor fellow agricultural educators in our profession. Preservice teacher mentoring may be included in the application however the focus of the award is to highlight individuals who are mentoring other inservice teachers.

Awards and Recognition for NAAE Teacher Mentor Award Recipients

Each state winner will receive a sponsored certificate at the annual meeting of the state agricultural educators association. NAAE will recognize six national winners, one from each NAAE region. All state winners will compete within their respective NAAE region for the regional award. Each regional winner will receive: (1) a \$400 travel stipend for the specific purpose of attending the 2019 NAAE Convention in Anaheim, California; (2) complimentary registration for the 2019 NAAE Convention; and (3) an engraved plaque. **The travel stipended will not be awarded to individuals who already have their travel expenses paid for by NAAE.

Award Application Instructions

Eligibility: All active NAAE members, except current members of the NAAE board of directors, are eligible to enter. Each applicant must have been a NAAE member the three (3) previous years or continuously since he/she began teaching. Individuals may receive the regional award only once; previous regional winners are not eligible to apply.

Required Components of the Application:

1. Online Application – the first portion of the application must be completed online. No other cover pages should be included. (The cover sheet is not considered a part of the page limitations.)

All items listed below should be saved as electronic files and uploaded to the online application form. Printed copies of the items below will not be accepted. Supported file types include .pdf, .doc, .txt, .jpg, .png, .gif, .tif, or .bmp.

2. Narrative – the narrative is limited to five 8 1/2” x 11” pages. The narrative must be typewritten and uploaded to the online application form. Use a font no smaller than 12 points. Multiple text formats are acceptable, including paragraphs, lists, and tables. The narrative must follow the outline specified as follows:

- a. Mentoring Philosophy** – a brief reflective statement (not to exceed one page) of your mentoring philosophy. (10%)
- b. Overview of Mentoring Situations** – a description of the specific situation(s) in which the mentoring activities took place (face-to-face meetings, observations, telephone calls, etc.). (20%)
- c. Examples of Effective Mentoring** – examples of how the mentor assisted the mentee(s) in one or more of the following categories: (50%)
 1. **Instruction** - examples of how the mentor assisted the mentee(s) with effective classroom and laboratory instruction.
 2. **Experiential Learning** – examples of how the mentor assisted the mentee(s) with developing effective work-based learning experiences for students such as supervised agricultural experience programs, cooperative education, and internships.
 3. **Student Organizations** – examples of how the mentor assisted the mentee(s) with enhancing student leadership development through student organization activities, including FFA, PAS, and NYFEA. For adult instruction situations, provide examples of how the mentor assisted the mentee(s) in enhancing the leadership development of program participants.
 4. **Partnerships** – examples of how the mentor assisted the mentee(s) in enhancing relationships with partners such as volunteers, school and community leaders, industry leaders, and others who have the capacity to support the agricultural education program.
 5. **Marketing** – examples of how the mentor assisted the mentee(s) in marketing (or promoting) the local program to groups such as prospective students, parents, school administrators, and community leaders.
- d. Professional Growth** – examples of how the mentor stays professionally prepared and up-to-date in teaching techniques and technical content including information regarding participation in professional organizations such as NAAE and NAAE sponsored programs such as Communities of Practice. Additional information of how the mentor assists and encourages the mentee(s) may also be included. (20%)

3. Letters of References – two letters of reference should be uploaded to the online application form. Sources of the letters should be as follows: one letter from the applicant’s direct supervisor (principal, Career Tech director, etc.) and one letter from a mentee of the applicant. Letters of Reference should reference the mentoring characteristics of the applicant. (The letters of reference are not considered in the page limitations.)

4. **Supporting Materials** – the supporting materials are limited to five 8 1/2” x 11” pages and saved in a format that can be uploaded to the online application. Supporting materials (such as photographs with captions, news articles, and other items) must be formatted to 8 1/2” x 11.” Evaluation of supporting materials will be included with the evaluation of the components of the narrative (2.a.-2.h. above) and should reflect mentoring situations.
5. **Application Signature Sheet** – the application signature page must be signed by the requested individuals and uploaded to the online application form. The application signature page can be found on page 4 of this document.
6. **Professional Photo or Headshot** - A high resolution photo in .gif, .jpeg, .png, .bmp, .jpg, or .tif form must be uploaded as part of the online submission of your application.

Requested Components of Application:

1. **Photos Showing Instruction, Experiential learning, Student Organizations, Partnerships, and Marketing** - High resolution photos in .jpeg, .png, .bmp, .jpg, or .tif form can be uploaded as part of the online submission of your application.

State-level Competition

When and Where to Submit: Entries must be submitted to the state association by the deadline established by the state association.

Evaluation Procedures: Each respective state association will determine the selection process for state winners.

National-level Competition

What to Submit: All required components of the application must be submitted online by May 15. No printed or emailed applications will be accepted.

When and Where to Submit: The online application and instructions can be found at <http://www.naae.org/resources/awards/index.cfm#tm>

State presidents will authenticate state winners using the NAAE State Winners’ Validation Form provided by NAAE. All state winners must be authenticated by May 15.

Evaluation Procedures: The evaluation of applications will be completed electronically. Applications will be judged by NAAE regions on a rotational calendar. A committee appointed by NAAE will select regional winners.

NAAE Award Application Signature Page

Please read below and provide the appropriate signatures. You must upload this page as part of the online submission of your application.

***Create an uploadable version by scanning the document after securing appropriate signatures. PDF format is preferred.*

Photograph License & Publicity Release

By submitting and signing this application, the applicant hereby agrees to the following terms and conditions regarding any photographs submitted to NAAE as supporting materials for such application.

License – By submitting any photographs to NAAE with this application, applicant hereby grants to NAAE a fully paid, perpetual, irrevocable, royalty free, world-wide non-exclusive license to display, distribute, sublicense, reproduce, modify, adapt and publish such photographs on NAAE’s website and in any other materials used to promote NAAE.

Consent & Authorization – Applicant hereby irrevocably consents and authorizes NAAE, and its successors and assigns, to use any photographs submitted with this application for the purpose of promoting NAAE. Applicant further hereby releases NAAE, and its officers, directors, agents, members, employees, successors and assigns, from any and all claims for damages for libel, infringement of the right of publicity, invasion of privacy, portrayal in a false light, or any other claim based on the use of any photographs submitted with this application.

Representations & Warranties – Applicant hereby represents and warrants that he/she has the power and authority to grant the rights licensed to NAAE in this application and that the use, copying, distributing, displaying, reproducing, modifying, adapting, and sublicensing of any photographs submitted with this application does not result in the infringement of any copyright, trademark, patent, or other intellectual property right of another. Applicant further represents and warrants that he/she has obtained the consent and authorization for the use of any photographs submitted with this application from all persons shown in such photographs or from the guardian of any persons under the age of eighteen (18) shown in such photographs.

Indemnification – Applicant hereby indemnifies and holds harmless NAAE, and its officers, directors, agents, members, employees, successors and assigns from any loss, liability, claim or demand, including reasonable attorney’s fees, made by any third party due to or in any way relating to the use of any photographs submitted with this application or any breach of any of the representations and warranties contained in this application.

If named as the regional winner, I will attend the NAAE Convention. Also, by signing this I agree to the Photograph License & Publicity Release above.

Signed:

Applicant’s Signature

Date

If this teacher is selected as the regional winner, he/she will be permitted to attend the NAAE convention.

School Official (including signature and title)

Date