

Minutes
NAAE Board of Directors Meeting
November 26, 2018

The NAAE Board of Directors conducted a board meeting on Monday, November 26, 2018 at the Grand Hyatt San Antonio Hotel in San Antonio, Texas. Board members in attendance included: Nick Nelson (OR), President; Jason Kemp (TN), President Elect; Chad Massar (MT), Region I Vice President; Hals Beard (LA), Region II Vice President; Mary Hoffmann (MN), Region III Vice President; Parker Bane (IL), Region IV Vice President; Stan Scurlock (AL), Region V Vice President; Sherisa Nailor (PA), Region VI Vice President; and Wm. Jay Jackman (KY), NAAE Executive Director. Regional secretaries in attendance included: Eric Tilleman (MT), Region I Secretary; Todd Thomas (CO), Region II Secretary; Shari Graffunder (WI), Region III Secretary; Deanna Thies (MO), Region IV Secretary; Bill Newsom (TN), Region V Secretary; and Robin McLean (NJ), Region VI Secretary. Alissa Smith (KY), NAAE Associate Executive Director, also participated in the meeting.

The minutes of the meeting are as follows:

- 1. Call to Order and Welcome**—President Nick Nelson called the meeting to order at 8:00 a.m. on Monday, November 26, 2018, and welcomed everyone to the meeting.
- 2. Reflections and Pledge to the Flag**—President Elect Jason Kemp presented reflections and led the board in the Pledge to the United States Flag.
- 3. Adjustments to and Approval of the Agenda**—Stan Scurlock moved, Mary Hoffmann seconded, to approve the board meeting agenda with flexibility to change as necessary; the motion carried.
- 4. Approval of Minutes of September 8-9, 2018 Board Meeting**—Sherisa Nailor moved, Hals Beard seconded, to approve the minutes from the September 8-9, 2018 board meeting; the motion carried.
- 5. Board and Staff Reports**—Nick Nelson asked each board member and staff member to give a brief report on their NAAE activities since the September board meeting.
- 6. Regional Meeting Agendas**—Nick Nelson asked each board member to distribute their regional meeting agendas and to discuss any agenda items that need to be brought forward at all regional meetings.
- 7. Committee Meeting Agendas/Process**—Nick Nelson asked each board member to discuss any issues related to their committee agendas. It was agreed that committee session update notes and discussion bullet points would be provided to Andrea Fristoe or posted to the respective committee CoP pages no later than 5:00 pm Thursday.
- 8. Membership Reports and Delegate Count**—Alissa Smith presented the final 2017-18 membership report and the delegate count to be used for conducting business during this convention.

- 9. Financial Reports**—Jay Jackman presented the current financial reports including the 2017-18 Independent Audit Report and the 2017-18 final financial compilation.
- 10. 2018 NAAE Convention Schedule**—Alissa Smith presented instructions to the board members in relation to convention processes including distribution of awards and information during regional meetings and professional development workshop facilitation. The board reviewed all details of the 2018 NAAE Convention. The board agreed that raffle tickets would be sold for \$1 per ticket or an arm’s length of tickets for \$20 and cash awards to be \$100 at the second general session on Thursday, \$100 at the Friday luncheon, and \$200 at the closing session on Saturday. Proceeds from the raffle would be contributed to the NAAE Agricultural Educator Relief Fund. The board agreed to conduct a rehearsal for officer installations immediately following the Friday luncheon.

2019 NAAE Convention Board Books—The board agreed that beginning with the 2019 NAAE Convention, board books will be provided in electronic format only with everything posted to the board CoP page well in advance. The detailed session programs will still be provided in hard copy.

11. NAAE Board Representation—

Ag Teacher Representative to the National FFA Board of Directors: Following review of multiple candidates for this position, Parker Bane moved, Stan Scurlock seconded, for Dave Gossman (CA), Shari Graffunder (WI), and Jessie Lumpkins (TN) to be the three candidates NAAE will send to the U. S. Department of Education for consideration as the teacher representative on the National FFA Board of Directors to serve a 3-year term beginning July 1, 2019; the motion carried.

Two-year Postsecondary Instructor Representative to the National Council for Agricultural Education: Following review of multiple candidates for this position, Chad Massar moved, Hals Beard seconded, to select Heath Hornecker (WY) as a Two-year Postsecondary Instructor representative to the National Council for Agricultural Education to serve a 3-year term beginning January 2019; the motion carried.

- 12. National Center for Agricultural Education Discussion**—In preparation for the National Agricultural Education Summit, hosted by The National Council for Agricultural Education, scheduled for Tuesday, November 27, 2018, in San Antonio, the board discussed the idea of a National Center for Agricultural Education. Regional vice presidents should be prepared to have a discussion about the possibility of such a Center during their first regional meeting on Wednesday morning during the 2018 NAAE Convention. A representative from the Council will attend each regional meeting to help lead the discussion.
- 13. NAAE Board Nominating Committee**—Hals Beard moved, Stan Scurlock seconded, for the NAAE board to nominate Jason Kemp for the office of NAAE president for 2018-19; the motion carried. Parker Bane moved, Mary Hoffmann seconded, for the NAAE board to nominate Hals Beard for the office of NAAE president elect for 2018-19; the motion carried. Hals Beard moved, Sherisa Nailor seconded, for the NAAE board to nominate Parker Bane for the office of NAAE president elect for 2018-19; the motion carried. Nick Nelson will present the board nominating report at the opening general session of the 2018 NAAE Convention.

- 14. NAAE Convention Board Gatherings**—It was agreed that the board would gather together for: 1) dinner at 6:30 pm Monday in the hotel lobby; 2) general session rehearsal on Monday afternoon following lunch in the general session ballroom; and 3) officer installation rehearsal after the Friday luncheon in the general session ballroom.
- 15. NAAE Planning Discussion**—It was agreed that at the next face-to-face board meeting following the 2018 NAAE Convention, the board would have a planning discussion regarding these topics:
- a) independent contracts;
 - b) evaluation of contractors;
 - c) vision for projects;
 - d) organizational chart with details
 - e) leadership handbook ... new section on independent contracts;
 - f) how to use committees more effectively; and
 - g) monthly communications with board members.
- 16. Adjournment**—With no further business to transact at this time, Stan Scurlock moved, Sherisa Nailor seconded, to adjourn. President Nick Nelson adjourned the board meeting at 12:47 p.m.