

Minutes
NAAE Board of Directors Meeting
December 11, 2007

The NAAE Board of Directors conducted a board meeting on Tuesday, December 11, 2007 at the Riviera Hotel in Las Vegas. Members of the board and others who were present for the meeting included: Lee James (MS), President; Harold Eckler (MO), President Elect; Kevin Fochs (MT), Region I Vice President; Kathy Conerly (LA), Region II Vice President; Tom Hofmann (NE), Region III Vice President; Greg Curlin (IN), Region IV Vice President; Ray Nash (MS), Region V Vice President; Sally Shomo (VA), Region VI Vice President; Hugh Mooney (CA), Region I Secretary; Kenn Carr (TX), Region II Secretary; Craig McEnany (IA), Region III Secretary; Mark Steber (IL), Region IV Secretary; Charlotte Emerson (FL), Region V Secretary; Ken Couture (CT), Region VI Secretary; Jay Jackman (KY), NAAE Executive Director, Alissa Smith (KY), NAAE Associate Executive Director, and Julie Fritsch (KY), NAAE Communications/Marketing Coordinator. Also attending portions of the meeting were the 2007 NAAE Intern, Bill Munns (UT), and the 2007 NAAE Convention staff who were aged graduate students at the University of Kentucky, Cam White, Derek Smith, and Amber Houck, and NAAE undergraduate student worker, Miranda Schack, from the University of Kentucky.

The minutes of the meeting are as follows:

- 1. Call to Order and Welcome**—President Lee James called the meeting to order at 8:26 a.m. on Tuesday, December 11, 2007 and welcomed everyone to the meeting.
- 2. Reflections and Pledge to the Flag**—Harold Eckler presented reflections and led the board in the Pledge to the United States Flag.
- 3. Adjustments to and Approval of the Agenda**—Ray Nash moved, Sally Shomo seconded, to approve the board meeting agenda with flexibility to change as necessary. The motion carried.
- 4. Approval of Minutes of July 2007 Board Meeting and August 2007 Conference Call**—Harold Eckler moved, Kevin Fochs seconded, to approve the minutes from the July 16-18, 2007 board meeting and the August 28, 2007 board conference call. The motion carried.
- 5. Regional Reports**—Lee James asked each board member to give a brief report from their respective regions.
- 6. Regional Meeting Agendas**—Lee James asked each board member to discuss any agenda items that need to be brought forward at all regional meetings, which they did. Then, Lee offered this list of suggestions to ensure that all convention meetings progress smoothly:
 - Regional vice presidents should call all of their award winners to welcome them to the convention and make sure they know when and where they should be for award dinners and presentations.
 - Sessions need to begin on time.
 - In regional meetings, stress the importance of attending sessions.

- Our schedule is open for NAAE members to attend the ACTE reception on Thursday night.
 - It is very important to have workshop facilitators for each workshop session ... this is the responsibility of the board members.
 - Communicate quickly to Lee James if anything controversial comes up in committee meetings.
 - Be sure all committee reports are delivered to Alissa Smith no later than 5:00 p.m. on Friday.
 - There will be a board session on Friday evening following the Organizational Members Reception to rehearse the Saturday general session.
 - Everyone please be on time for all events.
 - There may be short board meetings from time to time during the week.
- 7. Committee Meeting Agendas**—Lee James asked each board member to discuss any issues related to their committee agendas. It was reiterated that all committee reports and bullet points for committee report presentations would be delivered to Alissa Smith no later than 5:00 p.m. on Friday. Lee James asked committee board consultants to notify staff in advance if they wanted staff to attend committee meetings to discuss specific items.
- 8. State Officer Directory**—Alissa Smith presented the current directory of state officers to the board.
- 9. Membership Report and Delegate Counts**—Alissa Smith reviewed the final membership report for the 2006-07 membership year and the delegate counts for this convention.
- 10. Review of the 2007 NAAE Convention**—Alissa Smith and Jay Jackman led the board through all of the details of the convention schedule, discussed workshop facilitators' responsibilities, and reviewed board member and regional secretary responsibilities.
- Scholarship Fundraiser** – It was agreed that for the scholarship fundraiser, the prizes would be \$100 at the second general session, \$200 at the luncheon, and \$300 at the closing session.
- 11. National FFA Convention**—The NAAE board commended the staff for the excellent booth that NAAE had at the 2007 National FFA Convention Career Show.
- 12. Nominating Committee Report**—Lee James opened the floor for nominations for 2007-08 NAAE President. Greg Curlin nominated Harold Eckler for 2007-08 NAAE President. Lee James opened the floor for nominations for 2007-08 NAAE President Elect. Kevin Fochs nominated Sally Shomo for 2007-08 NAAE President Elect. Sally Shomo nominated Kevin Fochs for 2007-08 NAAE President Elect. Tom Hofmann moved, Greg Curlin seconded, to close board nominations. The motion carried.
- 13. Board Representation**—Kevin Fochs moved, Tom Hofmann seconded, to appoint Greg Curlin as NAAE representative to the NYFEA board. The motion carried.

It was agreed that the NAAE consultants to the National FFA Board of Directors would be chosen at the post-convention board meeting.

14. **Financial Report**—Jay Jackman presented a report on the current financial position of NAAE. The board reviewed the 2006-07 end of year financial statement, the multi-year financial report, and the 2006-07 audit report.

Coleman Harris Endowment – Harold Eckler moved, Sally Shomo seconded, for NAAE to contribute \$1,000 to the National FFA Foundation’s Coleman Harris Endowment. The motion carried.

Ag Ed Opportunities Fund – Kevin Fochs moved, Harold Eckler seconded, to recommend to the Finance Committee that the NAAE contribute \$10,000 to the Ag Ed Opportunities Fund, with the final decision to be made following the committee’s recommendation. The motion carried.

15. **Strategic Plan Report**—Jay Jackman reported to the board on the progress being made on the development of a Program of Activities to compliment the NAAE Strategic Plan.
16. **Scholarship Fundraiser**—Harold Eckler moved, Tom Hofmann seconded, that the scholarship raffle tickets at this convention be sold for \$1.00 per ticket or \$20 for an arm’s length of tickets. The motion carried.
17. **Adjourn**—With no further business to transact at this time, President Lee James adjourned the board meeting at 11:43 a.m.

The board members were to reconvene in the Grande E/F Ballroom at the Riviera Hotel to rehearse for the awards presentations at 1:00 p.m.