

Minutes
NAAE Board of Directors Meeting
November 19, 2011

The NAAE Board of Directors conducted a post-convention board meeting on November 19, 2011 at the Hyatt Regency St. Louis at the Arch Hotel in St. Louis, Missouri.

Board members in attendance included: Ken Couture (CT), President; Farrah Johnson (FL), President Elect; Erica Whitmore (WA), Region I Vice President; Kevin Stacy (OK), Region II Vice President; Terry Rieckman (SD), Region III Vice President; Charlie Sappington (IL), Region IV Vice President; Daryl Behel (AL), Region V Vice President; and Mike Harrington (MD), Region VI Vice President; and Wm. Jay Jackman (KY), NAAE Executive Director. Regional secretaries in attendance included: Heath Hornecker (WY), Region I Secretary; James Cannon (AR), Region II Secretary; Glenda Crook (WI), Region III Secretary; Scott Stone (MO), Region IV Secretary; Josh Davenport (MS), Region V Secretary; and Deb Seibert (PA), Region VI Secretary. NAAE staff members Alissa Smith, Miranda Chaplin, and Amaris Ketcham were also present.

The minutes of the meeting are as follows:

- 1. Call to Order and Seating of New Board Members**—Newly elected President Ken Couture called the meeting to order at 3:28 p.m. and welcomed everyone to the meeting. Ken Couture seated Farrah Johnson (FL) as the newly elected NAAE president elect, Terry Rieckman (SD) as the new Region III Vice President, and Daryl Behel (AL) as the new Region V Vice President.
- 2. Comments from the Retiring Board Members**—Greg Curlin thanked the board members for a great year, encouraged the new board for a great new year, and presented thank you gifts to the board members. Craig McEnany and Farrah Johnson each thanked the board for their support during their 3-year terms.
- 3. Monthly Regional Vice President Communications**—It was agreed that the board members would communicate with their respective state leaders at least once per month. NAAE staff will send bullet points for these monthly communiqués. Board members are encouraged to customize and add to the suggested bullet points. Ken Couture requested that he be included on all messages sent from regional vice presidents to state leaders.
- 4. 2012 Winter Board Meeting**—The board agreed to meet March 3-4, 2011 in Alexandria, Virginia, prior to the ACTE National Policy Seminar. March 2 will be the day to travel in for the meeting. NAAE board members are encouraged to stay for the ACTE National Policy Seminar, March 5-7, 2012. Depending on the schedule for Capitol Hill visits, board members may be able to depart Tuesday, March 6, late afternoon or evening.
- 5. 2012 Summer Board Meeting**—No decision was made on the dates or location of the 2012 summer board meeting.
- 6. NAAE Membership Recruitment**—The board discussed membership recruitment. It was pointed out that membership recruitment is the regional vice presidents' responsibility, not

the NAAE staff's responsibility. Regional vice presidents should make regular contacts with their respective state leaders regarding NAAE membership.

7. **NAAE Representative on National FFA Alumni Council**—It was agreed that board members would send their nominees for the NAAE Representative on National FFA Alumni Council to the NAAE office on or before January 2, 2012. A board conference call will be held on January 5, 2012, at 6:00 p.m. Eastern, to appoint this position.
8. **NAAE Representative on the National FFA Foundation Board of Trustees**—Mike Harrington moved, Farrah Johnson seconded, to officially appoint Ray Nash to serve the remainder of his 3-year term as an NAAE representative on the National FFA Foundation Board of Trustees. The motion carried. Ray's term will end December 2013.
9. **ACTE National Policy Seminar**—Board members are encouraged to attend the ACTE National Policy Seminar, March 5-7, 2012. Board members' registration fees and travel expenses will be covered by NAAE. Regional secretaries are invited to attend; however, NAAE will not cover registration fees and travel costs for regional secretaries to attend the NPS.
10. **Approval of NAAE Awards Applications**—Kevin Stacy moved, Charlie Sappington seconded, to approve the 2011 awards applications for the 2012 NAAE awards programs. The motion carried.
11. **Logistics**—Jay Jackman reviewed some logistics information with the board members including travel vouchers, business cards, letterhead and envelopes, and board/staff relations.
12. **2011 NAAE Convention Follow-up**—Miranda Chaplin requested that board members send to her their regional meeting minutes and regional meeting attendance rosters.
13. **NAAE News & Views and Board Members Blogs**—Amaris Ketcham visited with board members about their responsibilities in writing *News & Views* articles and contributing to their blogs on Communities of Practice. Regional vice president blogs are due to be posted on the 25th day of the month prior to *News & Views* publication (that is, December 25, 2011 for the January/February 2012 issue).
14. **NAAE Board Committee Assignments**—Terry Rieckman will be the board chair and full committee consultant to the Public Policy committee. Daryl Behel will be the board chair and full committee consultant to the Member Services committee.
15. **Communications with NAAE Sponsors**—Jay Jackman encouraged all board members and regional secretaries to send thank you notes or letters to all NAAE sponsors. Miranda Chaplin agreed to send mailing labels for sponsors to the board members and regional secretaries.
16. **Adjournment**—With no further official business to be transacted, Ken Couture adjourned the meeting at 5:07 p.m.