

Minutes
NAAE Board of Directors Meeting
December 1, 2012

The NAAE Board of Directors conducted a post-convention board meeting on December 1, 2012 at the Hilton Atlanta in Atlanta, Georgia.

Board members in attendance included: Farrah Johnson (FL), President; Kevin Stacy (OK), President Elect; Erica Whitmore (WA), Region I Vice President; James Cannon (AR), Region II Vice President; Terry Rieckman (SD), Region III Vice President; Scott Stone (MO), Region IV Vice President; Daryl Behel (AL), Region V Vice President; and Mike Harrington (MD), Region VI Vice President; and Wm. Jay Jackman (KY), NAAE Executive Director. Regional secretaries in attendance included: Heath Hornecker (WY), Region I Secretary; Hals Beard (LA), Region II Secretary; Glenda Crook (WI), Region III Secretary; Parker Bane (IL), Region IV Secretary; Josh Davenport (MS), Region V Secretary; and Deb Seibert (PA), Region VI Secretary. NAAE staff members Alissa Smith, Julie Fritsch, and Savannah Robin were also present.

The minutes of the meeting are as follows:

1. **Call to Order**—Newly elected President Farrah Johnson called the meeting to order at 10:45 a.m. and welcomed everyone to the meeting.
2. **Seating of New Board Members**—Farrah Johnson seated Kevin Stacy (OK) as the newly elected NAAE president elect, James Cannon (AR) as the new Region II Vice President, and Scott Stone (MO) as the new Region IV Vice President.
3. **Comments from the Retiring President**—Ken Couture made comments to the board members thanking them for his opportunity to serve on the NAAE board of directors.
4. **Comments from the Retiring Regional Vice Presidents**—Charlie Sappington and Kevin Stacy made comments to the board members thanking them for their opportunities to serve on the NAAE board of directors.
5. **2013 Winter Board Meeting**—The board agreed to meet March 2-3, 2013 in Alexandria, Virginia, prior to the ACTE National Policy Seminar. March 1 will be the day to travel in for the meeting. NAAE board members are encouraged to stay for the ACTE National Policy Seminar, March 4-6, 2013. Depending on the schedule for Capitol Hill visits, board members may be able to depart Tuesday, March 5, late afternoon or evening.
6. **ACTE National Policy Seminar**—Board members are encouraged to attend the ACTE National Policy Seminar, March 4-6, 2013. Board members' registration fees and travel expenses will be covered by NAAE. Regional secretaries are invited to attend; however, NAAE will not cover registration fees and travel costs for regional secretaries to attend the NPS.

7. **2013 NAAE Regional Meetings**—2013 NAAE regional meetings dates and locations are as follows. Assignments for the NAAE president, president elect, and staff to attend the regional meetings will be made at a later date.

Region I – April 17-20 – Pendleton, Oregon

Region II – June 16-19 – Raton, New Mexico

Region III – June 18-20 – Yankton, South Dakota

Region IV – June 25-27 – Battle Creek, Michigan

Region V – June 24-26 – Sevierville, Tennessee

Region VI – July 16-18 – Bristol, Virginia

8. **Monthly Regional Vice President Communications**—Alissa Smith discussed the monthly regional vice president communications with the board members. It was agreed that the board members would communicate with their respective state leaders at least once per month. NAAE staff will send bullet points for these monthly communiqués. Board members are encouraged to customize and add to the suggested bullet points.
9. **NAAE News & Views, Board Members Blogs, and other Communications Matters**—Julie Fritsch visited with board members about their responsibilities in writing *News & Views* articles and contributing to their blogs on Communities of Practice. Typically, regional vice president blogs are due to be posted on the 25th day of the month prior to *News & Views* publication (that is, December 25, 2012 for the January/February 2013 issue). Julie is working on some updates to the *News & Views* format with recommendations from a taskforce of the Marketing Committee. Julie collected information from the board members for board member news releases and the board contact sheet. Julie will make new business cards and NAAE nametags for those board members who need them. Julie will make NAAE nametags for the regional secretaries.
10. **Logistics**—Jay Jackman reviewed some logistics information with the board members including travel vouchers, business cards, letterhead and envelopes, and board/staff relations. Jay clarified that he works for the NAAE board of directors, specifically the NAAE president, and that the NAAE staff work for him. Board members are free to communicate with any NAAE staff members; however, specific staff directives must go through the executive director.
11. **Thanks to the Student Workers and Convention Staff**—Farrah Johnson expressed the board's appreciation to the NAAE student workers and convention staff for their excellent work during this convention. The registration desk, session set-up and logistics, and other convention details were handled masterfully.
12. **Approval of 2013 NAAE Awards Applications**—Kevin Stacy moved, Daryl Behel seconded, to leave the Outstanding Postsecondary/Adult Program award application criteria as is for 2013 and to continue to discuss the possibility of changing this award from a program award to an individual award. The motion carried.

Erica Whitmore moved, Scott Stone seconded, to adapt the NAAE award application cover sheets to Microsoft Word forms that can be filled and saved and to leave the free-style components of the applications as is. The motion carried.

- 13. National FFA Board Stakeholders**—Ken Couture, Farrah Johnson, and Kevin Stacy will be the NAAE stakeholders (formerly called consultants) to the National FFA Board. The next FFA board meeting will be in January 2013 in Louisville, Kentucky. All details will come to the stakeholders from National FFA.
- 14. National Agricultural Education Summit**—The National Ag Ed Summit will be in Indianapolis, January 30-31, 2013. Farrah Johnson, Kevin Stacy, and NAAE staff will attend the summit and have travel expenses reimbursed by NAAE. Other NAAE board members who attend will not have travel expenses reimbursed by NAAE.
- 15. NAAE Board Committee Assignments**—James Cannon will be the board chair and full committee consultant to the Policy and Bylaws committee. Scott Stone will be the board chair and full committee consultant to the Finance committee.
- 16. Regional Meeting Minutes**—Regional secretaries were asked to provide their respective regional meeting minutes to Savannah Robin by December 17, 2012.
- 17. Adjournment**—With no further official business to be transacted, Farrah Johnson adjourned the meeting at 11:59 a.m.