

Minutes
NAAE Board of Directors Meeting
December 3, 2013

The NAAE Board of Directors conducted a board meeting on Tuesday, December 3, 2013 at the Riviera Hotel in Las Vegas, Nevada. Members of the board who were present for the meeting included: Farrah Johnson (FL), President; Kevin Stacy (OK), President Elect; Erica Whitmore (WA), Region I Vice President; James Cannon (AR), Region II Vice President; Terry Rieckman (SD), Region III Vice President; Scott Stone (MO), Region IV Vice President; Daryl Behel (AL), Region V Vice President; Mike Harrington (MD), Region VI Vice President; and Wm. Jay Jackman (KY), NAAE Executive Director. Regional secretaries in attendance included: Heath Hornecker (WY), Region I; Hals Beard (LA), Region II; Glenda Crook (WI), Region III; Parker Bane (IL), Region IV; Josh Davenport (MS), Region V; and Deb Seibert (PA), Region VI. NAAE staff members present included Julie Fritsch, NAAE Communications/Marketing Director.

The minutes of the meeting are as follows:

- 1. Call to Order and Welcome**—President Farrah Johnson called the meeting to order at 8:06 a.m. on Tuesday, December 3, 2013, and welcomed everyone to the meeting.
- 2. Reflections and Pledge to the Flag**—Kevin Stacy presented reflections and led the board in the Pledge to the United States Flag.
- 3. Adjustments to and Approval of the Agenda**—Mike Harrington moved, Erica Whitmore seconded, to approve the board meeting agenda with flexibility to change as necessary. The motion carried.
- 4. Approval of Minutes of July 17-19, 2013 Board Meeting and September 11, 2013 Board Conference Call**—There were two corrections made to the July 17-19, 2013 board meeting minutes. James Cannon moved, Daryl Behel seconded, to approve the minutes, as corrected, from the July 17-19, 2013 board meeting and the September 11, 2013 board conference call; the motion carried.
- 5. Board and Staff Reports**—Farrah Johnson asked each board member and staff member to give a brief report on their NAAE activities since the July board meeting.

Alissa Smith, NAAE Associate Executive Director, Andrea Fristoe, NAAE Meeting Planning Assistant, and the convention staff members joined the meeting briefly to introduce themselves to the board.
- 6. Regional Meeting Agendas**—Farrah Johnson asked each board member to distribute their regional meeting agendas and to discuss any agenda items that need to be brought forward at all regional meetings.
- 7. Committee Meeting Agendas**—Farrah Johnson asked each board member to discuss any issues related to their committee agendas.

- 8. NAAE Committee Process Restructure Proposal**—The board discussed the draft proposal to restructure the NAAE committee process. Kevin Stacy moved, Terry Rieckman seconded, to revise the proposal to specify that each committee would have two leadership positions, a chair and a secretary; the motion carried. It was agreed to state that a 1-hour committee session would be held at the annual NAAE convention for each committee (as an update, info sharing, report out, opportunity for input) and that committee reports would be presented during the convention business session. Erica Whitmore moved, Mike Harrington seconded, to provide a complimentary early-bird convention registration fee for committee chairs; Daryl Behel moved to amend this motion, James Cannon seconded the amendment, to add to provide complimentary one-half early-bird convention registration fee for committee secretaries; the amendment carried; the motion as amended carried. It was also agreed that there would be an expectation for at least two virtual committee meetings, per committee, per year and that more virtual meetings could be held as needed; one virtual meeting would be held between convention and regional meetings; another virtual meeting would be held between regional meetings and convention. Each committee would have a closed Communities of Practice page for sharing information; NAAE staff would help with committee logistics. Annual training would be held for committee leaders. A timeline would be added to the proposal. The revised proposal will be shared during committee meetings and regional meetings during this convention for discussion and input purposes.
- 9. NAAE Board Restructure Proposal**— The board discussed the draft proposal to restructure the NAAE board of directors. It was agreed that this proposal was ready to be presented as is. This proposal will be shared during the convention for discussion and input purposes.
- 10. Financial Reports**—Jay Jackman presented the financial reports for the board’s review.
- 11. Membership Reports**—Jay Jackman presented the membership reports for the board’s review.
- 12. Sam Stenzel Memorial Contribution**—Jay Jackman reported that Sam Stenzel, former NAAE executive director, passed away in 2013. Terry Rieckman moved, James Cannon seconded, for NAAE to make a \$1,000 contribution to the Kansas State University Agricultural Education Club in honor of Sam Stenzel; the motion carried.
- 13. 2013 NAAE Convention Schedule**—Jay Jackman and Julie Fritsch led the board through all details of the 2013 NAAE Convention. Committee reports and bullet points for the Saturday business session are to be delivered to the registration desk by Friday at 5:00 p.m. Kevin Stacy moved, Mike Harrington seconded, for the scholarship raffle tickets to be sold for \$1 per ticket or an arm’s length of tickets for \$20 and cash awards to be \$100 at the second general session on Thursday, \$100 at the Friday luncheon, and \$200 at the closing session on Saturday; the motion carried. Erica Whitmore will be in charge of the box for the drawings and securing the prize money from the registration desk.

Farrah Johnson recessed the board meeting for a lunch break at 12:15 p.m. and called the meeting back to order at 1:45 p.m. The board had lunch with the Teachers Turn the Key and XLR8 program participants.

14. **NAAE Strategic Plan**—The board discussed the new NAAE strategic plan and prepared to present it during the committee meetings.
15. **NAAE Board Representation**—*National FFA Foundation Board of Trustees Position:* The board had already selected Parker Bane to replace Ray Nash as a NAAE representative to the National FFA Foundation Board of Trustees. This term of service will begin January 2014 and end December 2016.

National FFA CDE Advisory Committee Position: There were no nominees brought forth for the board to consider. Therefore, the board decided to hold on this until the post-convention board meeting on Saturday, December 7, 2013.

16. **NAAE Board Nominating Committee**—Scott Stone moved, Terry Rieckman seconded, to nominate Kevin Stacy for the office of NAAE president for 2013-14, the motion carried by general consent. Daryl Behel moved, Scott Stone seconded, to nominate Mike Harrington and Charlie Sappington for the office of NAAE president elect for 2013-14; the motion carried by general consent. These nominations will be placed into nomination at the opening general session of the 2013 NAAE Convention.
17. **NAAE Board Gatherings**—It was agreed the board would meet in the general session ball room after the Organizational Members and Business Partners Reception on Friday to rehearse for the officer installation ceremony.
18. **Regional Secretary Election**—James Cannon moved, Scott Stone seconded, that for this year only, Region I would be allowed to elect a regional secretary during this convention who does not have a completed Memorandum of Understanding (MOU) with the understanding that the MOU would have to be turned in to the NAAE office by January 5, 2014; the motion carried.
19. **Adjournment**—With no further business to transact at this time, President Farrah Johnson adjourned the board meeting at 2:35 p.m. After adjournment, the board assembled in the general session ball room to rehearse for the awards presentations during the general sessions.